

CIS 147: Advanced Micro Applications

This course will demonstrate advanced functions and integration of word processing, spreadsheet, database, and presentation software. Upon completion, students should be able to apply advanced features of the selected software to typical problems found in society and business. This course will prepare students for Microsoft Office Specialist (MOS) certification.

Credits: 3

Transfer Code: Transfer Code

Code B

Lab Hours: 0

Lecture Hours: 3

Prerequisites:

CIS 146 or permission of instructor

Co-Requisites:

None