

# Job Placement

Coastal Alabama Community College's Job Placement Office serves as the liaison between Coastal Alabama's students and employers. A JOBS bulletin board is located inside the Student Success Centers with information regarding full and part-time job openings. Also, job announcement bulletin boards are strategically located around campuses. Employers from surrounding areas contact the office on a regular basis in an attempt to hire current students as well as graduates. Students seeking part-time work are encouraged to check the JOBS bulletin boards on a regular basis. Students who are graduating and seeking placement in their career fields are advised to register with the Job Placement Office by filing an application (available in the office) and attaching a copy of their Coastal Alabama transcript. Counselors are available to provide individual assistance to persons needing help. Videos and software packages on interviewing, resume writing, and job hunting information, skills and tips are available for use in the Student Success Centers.