

Business Management and Supervision (AAS-MSB)

Program Locations: Bay Minette, Brewton, Thomasville, Monroeville, and Fairhope Campuses

Applied Technology Division

Length: Four Semesters

The Associate in Applied Science degree in Business Management and Supervision is an occupational degree, which introduces the principles of management and supervision, accounting concepts, and small business development skills. The program is designed to enable graduates of the program to enter lower level management and accounting positions and prepare individuals for small business management.

This is a career program designed for students to go directly into the labor market upon completion. Although some of the courses in this program will transfer to four-year institutions, this program is not designed to be a transfer program of study; therefore, it is not subject to the terms and conditions of Alabama Transfers state transfer and articulation reporting system.

Subject: Applied Technology

Type: A.A.S.

Semester One

| Item # | Title | Credits |
|---------|----------------------------|---------|
| BUS 100 | Introduction to Business | 3 |
| BUS 146 | Personal Finance | 3 |
| BUS 188 | Personal Development | 3 |
| BUS 215 | Business Communication | 3 |
| CIS 146 | Microcomputer Applications | 3 |
| | WKO 107 or ORI 101 | 1 |

Semester Two

| Item # | Title | Credits |
|---------|---------------------------------------|---------|
| BUS 186 | Elements of Supervision | 3 |
| BUS 189 | Human Relationships | 3 |
| ENG 101 | English Composition I | 3 |
| | Humanities and Fine Arts Elective (T) | 3 |
| | MTH 116 or MTH 100 | 3 |

Semester Three

| Item # | Title | Credits |
|---------|--|---------|
| BUS 241 | Principles of Accounting I | 3 |
| BUS 263 | The Legal and Social Environment of Business | 3 |
| BUS 275 | Principles of Management | 3 |
| | ECO 231 or ECO 232 | 3 |
| | OAD 243 or CIS 113 | 3 |

Complete Graduation Application

Complete the graduation application and begin the process of a review of your degree plan before your final semester.

Semester Four

| Item # | Title | Credits |
|---------------|-----------------------------|----------------|
| BUS 242 | Principles of Accounting II | 3 |
| BUS 276 | Human Resource Management | 3 |
| BUS 285 | Principles of Marketing | 3 |
| OAD 233 | Trends in Office Technology | 3 |
| | BUS 277 or OAD 242 | 3 |
| | Total credits: | 61 |